

## International Marketing Assistant in Hong Kong

Traxon Technologies is a leading LED systems and solutions provider in the Solid State Lighting (SSL) industry. It combines state-of-the-art technology with award winning design concepts to create unique and innovative lighting products and solutions. Traxon Technologies is the inventor of the award winning Mood Light™, the market leader in LED lifestyle products and at the forefront of technology and design. Traxon operates globally in various markets, including retail, entertainment, architectural, signage and display. Traxon offers its products and services in over 40 countries.

For our Hong Kong headquarters we are looking for a highly motivated and independent intern to support the Marketing department.

**Job title:** International Marketing Assistant

**Period:** Min. 6-12 months

**Job description:**

- Global Marketing correspondence and support
- Development of client presentations
- Website maintenance and update (incl. conceptual development)
- FTP administration
- Research in specific market areas
- Partake actively in Marketing meetings and planning
- Support Marketing and Design teams with administrative and operational activities

**Job requirements:**

- Excellent organizational skills and diligence
- Proficiency in Microsoft Office (Word, Excel, PowerPoint and Outlook)
- Strong verbal and written communication skills in English and one other foreign language (preferably German)
- Comprehension/Understanding of technical contexts
- Ability to work in a team as well as independently
- Creative and energetic personality
- Openness and willingness to learn
- Multimedia skills are beneficial but not compulsory (Adobe Photoshop, Adobe Illustrator, Macromedia Flash)

We are a young and dynamic company full of energy and verve to revolutionize our industry with innovative products and ideas. A positive approach and strong commitment within our team and towards our clients and suppliers are the basis for our success and expected from all team members. Please submit your CV and covering letter under [jobs@traxontechnologies.com](mailto:jobs@traxontechnologies.com) . We look forward to hearing from you!